

LIBERTY

UNIVERSITY

EVENTS

General Student Event Policies

1. Please abide by the written policies for each facility on campus. Some facilities will have Sodexo as the exclusive caterer and/or do not allow any food in the facility.
2. No flyers and/or posters are allowed on any of the walls around LU Campus and LU Properties. Please visit <https://www.liberty.edu/marketing/signage/> for more information regarding this policy.
3. If you move any of the furniture in the room, please place it all back to its original layout before your event is over.
4. As stated in The Liberty Way, there is no dancing allowed unless instructed by a professional in a group setting.
5. As stated in the Liberty Way, please dress appropriately for all events you attend.
6. Do not tape, stick, tack, or pin anything on the walls.
7. All events are expected to follow the Liberty Way.
8. User will not have access to the building outside the scheduled timeframe. Please include any pre/post-event time on your event request.
9. Groups holding events will be liable for any damage that occurred to their space during the reservation time.
10. Music volumes are subject to change based on the discretion of the venue manager & LUPD.
11. In order to schedule an event on campus, it must be through a Department of Liberty, an SGA Club, or through your Resident Director as a Hall Event.
12. No sales are allowed on campus unless approved by the event request.
13. Your event is not approved, and you cannot promote for your event until the event confirmation has been sent or the event contract has been signed and sent back to the UEO Office.
14. All aspects of your event are to be approved by UEO Staff. Please be sure to be as thorough and specific as possible when requesting events in 25Live.